

Endorsement of International Travel – Group Travel

Tufts supports and encourages international travel and collaborations and recognizes that a global perspective is essential to its academic mission. The University is committed to the safety and well-being of its students, faculty and staff when they participate in these activities and realizes that some areas of the world present heightened health and safety risks. In particular, countries that have U.S. Department of State Travel Warnings have been identified as regions that require special efforts to mitigate risk and, when necessary, call for the avoidance of travel altogether.

Please note that requesting a travel review and submitting the appropriate documentation **does not guarantee approval**. Tufts University strongly urges that no travel arrangements be made until after the group has received final written approval.

Trip Information

Trip Name

Trip Leader

School/College/Department

How many students will be on this trip?

Tufts Undergraduate

Tufts Graduate

Non-Tufts students

Description of Travel

Location(s) and Dates

Purpose of Travel

Required Endorsement from Sponsoring/Organizing Unit

By signing below, the representative of the sponsoring unit and the EAD of the school/college/department, in which the trip leader is employed/enrolled and/or the department funding the activity that the proposed travel is necessary and important to the mission of Tufts University and that trip leader is reasonably prepared to mitigate the accompanying risks not only to themselves but to the group. The endorsement is NOT an evaluation of the security situation on the destination(s).

Signature – Representative of Sponsoring Unit

Date

Print Name of Representative

Signature – EAD (or designated representation)

Date

Name EAD (or designated representation)

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Additional Information

Optional: This box is provided for the sponsoring unit and/or the dean to leave any comments for the Review Committee for International Travel Safety when reviewing this travel request. Comments may also be sent directly to Claudia.Jackson@tufts.edu