

# Tufts Support Services Weekly Time Sheet

Employee Name \_\_\_\_\_

Employee Number \_\_\_\_\_ W/E Date \_\_\_\_\_

TIMEKEEP # \_\_\_\_\_

Check here if for International Student without a Social Security Number

DATE	START TIME	END TIME	REGULAR HOURS	OVERTIME HOURS	TOTAL HOURS
WEEKLY TOTALS					

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Supervisor Signature \_\_\_\_\_ Date \_\_\_\_\_